

Groom's Particulars （新郎个人资料）

Name 姓名		Date of Birth 出生日期
Zone 本部	Chapter 支部	District 地区
Position 役职	Email Address 电子邮件地址	Tel (Mobile) 手机号码
Address 地址		

Bride's Particulars （新娘个人资料）

Name 姓名		Date of Birth 出生日期
Zone 本部	Chapter 支部	District 地区
Position 役职	Email Address 电子邮件地址	Tel (Mobile) 手机号码
Address 地址		

Ceremony Information （婚礼信息）

Ceremony Date and Day (exclude Public Holidays) 婚礼的日期和星期几	Time 时间	10am	2pm
	*Kindly circle the preferred timing. *请在上面你所选择的时间画圈		
Name of Coordinator 协调员姓名	Contact No. of Coordinator 协调员联络号码		
Name of Emcee 司仪姓名	Contact No. of Emcee 司仪联络号码		
Name of Applicant 申请者姓名	Date of Application 申请日期		
	*Cut-off date: 2 months prior to indicated date of ceremony. *截止日期：婚礼日期的两个月前。		
Date of ROM 婚姻注册日期	ROM Certificate Number 结婚证书号码		

Acknowledgement （确认申请）

Name of MD Chapter Chief 支部长姓名	NB: Please seek acknowledgement from your MD chapter chief 备注：请征得支部长的确认
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I consent to the above information being collected, used and disclosed by Soka Gakkai Singapore so that the Association may facilitate my participation in the activity for which this application is made.
我同意 新加坡创价学会收集、使用和披露以上资料，以便于我参与有关此申请的活动。

Name & Signature of Application
申请者姓名与签名

General Guidelines & Procedures

1. Soka Wedding Ceremony will be held at **Punggol Soka Centre, Eternal Joy Hall**.
The available ceremonial timings are **10.00am** and **2.00pm** only (exclude Public Holidays).
2. Light refreshment with finger food and packet drinks are allowed but not buffet catering.
3. The Application has to be acknowledged verbally by the MD Chapter Chief and duly signed by the newly-wed.
4. You may email the application form to weddingservices@soka.sg.
A copy of Marriage Certificate or ROM's Summary of Application receipt must be attached with the application.
5. A mandatory group briefing will be conducted for the newly-wed, their appointed coordinator and emcee, one month prior to the ceremony.
6. There will be a Wedding Ceremony Donation. This donation can be made via online at this link, <https://onlineservices.sokasingapore.org/en/donations/new>. Please indicate under "General Donation" your desired amount for the wedding ceremony donation and under "Donation Remarks", please type "Wedding Donation". Once you receive the donation receipt, please email a copy of it to weddingservices@soka.sg for our record.
7. For any further enquiries, please call 6551 8948 during office hours or email to weddingservices@soka.sg.

申请准则和程序

1. **SGS** 婚礼仪式将在榜鹅创价会馆, 常乐堂举行。
婚礼时间只限上午10时和下午2时 (公共假日除外)。
2. 只能有轻食的小食和包装饮料, 不能有自助餐饮。
3. 申请表格必须由新人填妥签名, 并获得支部长的确认。
4. 请将表格电邮至 weddingservices@soka.sg
申请时必须附上结婚证书的副本。
5. 新人、婚礼协调员和司仪必须在婚礼前一个月出席一场说明会。
6. 新人须为此婚礼申请做一份供养. 可通过**SGS**网站,<https://onlineservices.sokasingapore.org/en/donations/new> 进行在线供养。请将供养收据电邮至 weddingservices@soka.sg 作为记录之用。
7. 如有疑问, 请在办公时间至电 6551 8948 , 或电邮至 weddingservices@soka.sg。